

SECRET

8 May 1972

MEMORANDUM FOR: Acting Chief, Personnel Security Division

SUBJECT : IOS--Conduct of Investigations

1. Reference is made to the memorandum dated 18 April 1972 from Chief, Overt Branch, to Chief, Investigations Division suggesting several areas for discussion with this Division involving the processing of investigations. It is noted that these areas are not included in the agenda for the 10 May 1972 meeting with Investigations Division.

2. The areas for consideration all involve Office of Personnel. The goal of generating close teamwork within the Deputy Directorate for Support complex is of course laudable. However, the areas selected for improvement are not believed sufficiently troublesome to warrant change or a meeting with Office of Personnel. In fact, in a few of the areas the details are not correct or are misleading. From a discussion with Branch and Section Chiefs in this Division the following observations are made for your consideration;

- a. Summer Program: as presently operated, this Program begins in January. To move up to December or November is not practicable. (1) Prior to January many of the dependents are not certain about the next summer's activities, (2) From a PSD standpoint recency of information is questioned even under the present system, (3) With regard to [REDACTED] and [REDACTED] Budget considerations and requirements are uncertain.

25X1A
25X1A

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET

~~SECRET~~

- b. Targetting applicants with areas is not believed feasible. It is believed certain Office of Personnel would not even consider the suggestion that [REDACTED] area recruitment be curtailed in favor of the North East or South East areas. Most local recruitment is by referral and it is believed questionable that OP could operate effectively under such a restriction.

25X1A

25X1A

- c. Screening of applicants. There is evidently more screening accomplished than ID realizes. First of all OP Professional placement has lost one slot due to curtailment of work. Each applicant is contacted every 30 days to establish continued interest. As you are aware, [REDACTED] and other OP officials are contacted on a continual basis concerning applicants, and a very close and cooperative relationship has been established. Issue is taken with the comment that PSD furnished derogatory information to OP. Details of adverse OS information are not made available to OP.
- d. Placing clerical applicants in availability categories: Competition is very keen for clerical types. OP has repeatedly requested priority handling of most all clerical cases. Even if a person is not immediately available, OP would like the investigation accomplished soon as possible in order to establish a priority of interest.

25X1A

3. From the above it is believed there has been enough information developed to question the advisability of discussing the suggested areas of improvement with OP. It is recommended that the writer discuss the matter with Chief, Overt Branch, Investigation Division, with that thought in mind.

25X1A

[REDACTED]
Acting Deputy Chief,
Personnel Security Division

~~SECRET~~